

# Town of Edson Business Licence Application Form

605 - 50th Street  
P.O. Box 6300  
Edson, AB T7E 1T7  
www.edson.ca

[Clear Form](#)[Print Form](#)**Choose one:**

- ☐ Resident  
☐ Non-Resident

**Choose one from the following:**

- ☐ New Business  
☐ Temporary Business  
☐ Licence Transfer  
☐ Renewal Business  
☐ Seasonal Business  
☐ Licence Replacement  
☐ Fee Exempt  
☐ Licence Amendment

**Business Information****Legal / Corporate Name**

(As Registered with CRA)

**Operating / Trade Name**

(If different from legal name)

**Business Activity Description****NAICS Code** (5-digit Code)

Note: The Town of Edson classifies businesses by the North American Industry Classification System (NAICS). Leave this section blank if you are unsure of your code.

**Phone****Business Email**

**Trade Certification No.** (if applicable)

**Physical Business Address****Street Address****City****Province****Country****Postal Code****Multiple Locations in Edson**☐ Yes☐ No**Business Mailing Address**

☐ Same as physical address

**Street Address****City****Province****Country****Postal Code / Zip Code****Business Contact Information****Owner Name****Phone****Email****Main Contact Name**

(If different from owner)

**Position****Phone****Email****Ownership Structure** (check one only)

- ☐ Corporation  
☐ Co-operative  
☐ Partnership  
☐ Limited liability Company (LLC/Ltd)  
☐ Sole Proprietor (single owner not incorporated)

**Type of Business** (check one only)

- ☐ Locally Owned and Operated  
☐ Franchise  
☐ Branch (Head Office not in Edson)  
☐ Other (please specify)

## Lease/Rent or Own your Business Premises

☐ Own ☐ Lease/Rent (Landowner consent form required)

### Would you like to be recognized as any of the following:

Information in this section will be used to notify your business for available programs/grants and support

☐ Female Entrepreneur | ☐ Francophone | ☐ Visible Minority  
☐ Indigenous | ☐ Person with a disability

### Business Directory

☐ Check here if you grant the Town of Edson permission to display your business information for the purpose of advertising on the Town of Edson Business Directory.

### Edson and District Chamber of Commerce Membership Request

☐ Check here if you would like information regarding membership to the Edson and District Chamber of Commerce

### Business Grand Opening

Commercial Storefronts **ONLY**: For your Grand Opening, would you like a ribbon cutting ceremony, social media tags, and a welcome shout out on our social media channels? ☐ YES ☐ NO. If yes, please visit our "Council Appearance Requests" page on edson.ca to schedule.

I hereby certify that the above information is true and properly sets out the business at which is carried out by the applicant, owner, or operator or by any person(s) as the case may be and acknowledge I have read and understood the contents of this form.

Signature

Date

## Freedom of Information and Protection of Privacy

Any personal information collected is authorized under Section 33(c) of the *Freedom of Information and Protection of Privacy Act, RSA 2000, c. F-25 ("FOIP Act")*, as amended from time to time, for the purpose of administering the affairs of the Town of Edson for Business Licensing. All information collected by the Town of Edson is protected by the provisions of the FOIP Act. If you have any questions about the collection, use and disclosure of personal information, please contact the Town of Edson FOIP Coordinator at [foip@edson.ca](mailto:foip@edson.ca) or (780) 723-8604.

### OFFICE USE ONLY

New Resident Business	<input type="checkbox"/> January 1 to March 30 (\$100.00)	<input type="checkbox"/> April 1 to June 30 (\$75.00)	<input type="checkbox"/> July 1 to September 30 (\$50.00)	<input type="checkbox"/> October 1 to December 31 (\$25.00)
New Non-Resident Business	<input type="checkbox"/> January 1 to March 30 (\$200.00)	<input type="checkbox"/> April 1 to June 30 (\$150.00)	<input type="checkbox"/> July 1 to September 30 (\$100.00)	<input type="checkbox"/> October 1 to December 31 (\$50.00)

☐ Resident Renewal (\$100) | ☐ Non-Resident Renewal (\$200) | ☐ Fee Exempt Business (\$0) | ☐ Temporary Business (\$25) | ☐ Seasonal Business (\$50) | ☐ Business Licence Amendment (\$0) | ☐ Business Licence Transfer (50% of the pro-rated fee) | ☐ Business Licence Replacement (\$10)

Receipt #:

Date Application Received

### Referrals:

☐ Fire Department  
☐ Health Authority  
☐ RCMP  
☐ Other (please specify)

Date

Signature