



GENERAL MANAGER, CORPORATE SERVICES

The Job

Are you a strategic leader with a passion for ensuring operational excellence and driving efficiency? We are in search of an outstanding candidate to assume the role of General Manager, Corporate Services. As a key team member in our organization, you will lead multiple departments including Human Resources, Planning & Development, Economic Development, Health & Safety, Information Technology, and Facilities Management. This position will have a central role in shaping the administrative foundation of our organization and delivering meaningful services to our community.

If you're a forward-thinking individual passionate about community service and driving organizational success, we invite you to apply for this position. Join us in shaping the future of our organization and positively impacting the lives of Edson residents.

The Candidate

You exhibit the qualities of a progressive leader and motivator and are adept at fostering strong teams and building meaningful relationships. Your focus is on cultivating a collaborative, and professional workplace atmosphere. Your dedication lies in achieving outcomes through effective leadership, skilled decision-making, budgeting, and navigating intricate political landscapes. Simultaneously, you support the Town's vision of nurturing a dynamic and enthusiastic community.

The ideal candidate should have a wealth of senior managerial experience at an advanced level. We highly value a proactive attitude towards professional development and seek someone who has expertly translated their experience into a strong emphasis on community-focused excellence. We're excited to uncover how your qualifications and sincere passion for public service can enrich our team!

In addition to the above, we require applicants to possess:

- A post-secondary degree in Business Management, Public Administration, Planning or Engineering
- A post-graduate degree in a suitable discipline
- Local Government Certificate or equivalent is desirable

About the Town of Edson and our team

Edson's growth over the years is based on the rich natural resources in the region. We have a steady and viable economy now and into the future. Enjoy the vast and beautiful trail system throughout the community, take in some local history at the Galloway Station Museum, and enjoy some of the great recreation and culture programs offered through our Community Development team and embrace a lifestyle that lets you reconnect with the things that matter the most.



We may be biased, but we think that our team is really special, and we are looking for the right fit! Every person in the Town of Edson works with a community pride that is hard to replicate elsewhere. Working with this team is so much more than bringing a skill, it is bringing a passion and dedication to the service you deliver while taking pride in what you do every day.

What do we offer?

Compensation

The salary range for this position is \$142,200 to \$169,700 per year. Candidate placement within the range during the first six months on the job is dependent on experience.

Benefits

This position also offers a robust benefits package, which includes:

- A generous vacation package
- A \$400/year Active Living Allowance
- Sunlife benefits through Alberta Municipalities
- An excellent defined-benefit pension plan through LAPP
- Enhanced pension is offered through the APEX Supplementary Pension Plan

How do you apply?

Kindly submit your resume along with a cover letter that outlines your professional background, fundamental values, and the driving force behind your decision to pursue this opportunity.

Please note that we will actively screen applications for this role and interview as suitable applicants are identified. This posting will remain open until May 6, 2024.

Please send your cover letter and resume to:

Email: humanresources@edson.ca

Be sure to quote Competition Number: EDSOM-202407