



TOWN OF EDSON
APPLICATION FOR UTILITY WORK APPROVAL
ON TOWN ADMINISTERED LANDS

APPLICATION No. _____

APPLICANT: _____
(Private or Franchised utility proposing the work)

MAILING ADDRESS: _____ POSTAL CODE _____

WORK PHONE NO.: _____ CELL PHONE NO. _____ FAX NO. _____

TYPE OF UTILITY: Power line Overhead Underground (burial depth is: _____. Alignment from property line _____)

PROPOSED WORK (new): _____

(alteration): _____

PROPOSED COMMENCEMENT DATE: _____

LAND DESCRIPTION OF WORK AREA (S): _____

NAME OF WORK CREW/CONTRACTOR: _____

NUMBER OF DRAWINGS SUBMITTED: _____ SPECIFICATIONS SUBMITTED: Yes _____ No _____

GENERAL REQUIREMENTS AND CONDITIONS OF APPROVAL TO THE PROPOSED WORK:

DEFINITIONS: **“Town Authority”** in this application and approval shall mean the “Utilities Manager” or the “Director of Operations”.

“Work” in this application and approval shall mean all “ Labor, Equipment, Materials, and other incidentals supplied, installed, erected, placed on, or located in whole or in part on Town Administered Lands”.

SECTION A - General Requirements:

- 1) Two sets of plans/sketches and/or specifications must be submitted with the application.
- 2) Location of the Proposed Utility Work must be clearly identified on the plan and/or specifications to be submitted, such that the depth of u/g Utility installations are noted and distances are shown from the Utility to adjacent property boundaries. (The Applicant may obtain copies of the Towns Utility plan(s) to assist them in establishing the location of the proposed work).
- 3) The Applicant must call Alberta First Call at 1-800-242-3447 for Utility locates prior to proceeding with any U/G work.
- 4) Application for approval of minor service work (from the Utility Main to the property requiring utility service work including minor extensions/alterations to existing mains) may not be necessary; however, this must first be confirmed with the Town Authority.

SECTION B - General Terms & Conditions of Approval:

- 1) In consideration of the granting of approval by the Town of Edson, the Applicant agrees to accept all liabilities for all work that will be performed on Town Administered Lands.
- 2) The Applicant shall provide insurance coverage for the Proposed Work. The minimum insurance coverage to be provided for this work shall be Public Liability, Property Damage, Vehicle and Equipment, and other coverage as

deemed necessary by the Town Authority. A certified copy of the said insurance coverage must be submitted to the Town Authority for approval, prior to commencement of any work by the Applicant on Town Administered Lands.

- 3) Compensation coverage must be provided for all work of this project. The Applicant must comply with all Provincial Occupational Health and Safety Regulations to ensure that all safety precautions are undertaken during the work of this project in order to protect the workers, pedestrians and vehicular traffic in the vicinity of the work area.
- 4) The Applicant is solely responsible for all work and all costs related to or associated with the Proposed Work. This includes restoration work that may be required as specified by the Town Authority following inspection of the completed work and work required to restore areas which may have settled in due time. This also includes the work of repairing or replacing damaged legal survey monuments, Town Utilities and Infrastructure, or other Utilities, or any other thing as a consequence of performing or having performed such work.
- 5) The Town of Edson assumes no responsibility and accepts no liability for the crossing of the Proposed Work over another Utility, (or the Proposed Work being placed in close parallel with another Utility) all of which may cause conflict between the Utilities. (The Applicant should seek approvals from other Private or Franchised Utilities where the work involves the crossing of their Utilities or where the work is very close to and in parallel to their Utilities.)
- 6) The Town of Edson is not liable for any economic loss or legal costs, nor otherwise responsible in any other way or form for any damages that may be incurred that is traffic related, or for damage to existing above ground or under ground Utilities, or for damage to existing streets or adjacent buildings or structures, or any other thing, as a consequence of the performance of the Proposed Work.
- 7) The Town of Edson is neither liable nor responsible for any inaccuracies of the locations of any Utility shown on the Towns Utility Plan that is issued for reference to the Applicant.
- 8) In consideration of the granting of approval by the Town of Edson for the Proposed Utility Work, the Applicant agrees to save harmless and indemnify the Town of Edson from and against all claims and demands and from and against all losses, damages, actions, causes of actions, suits, costs, charges and expenses which the Town may sustain, incur or be liable for in consequence of any such claims or demands in performing the Proposed Work or of its having given to the said applicant permission to carry out the Proposed Work.
- 9) The Town of Edson reserves the right to charge the Applicant a rental fee in regards to access and use of a Municipal right-of-way, a Utility Lot or other Town Administered or Town Owned Lands.
- 10) Where the Proposed Utility Work involves underground alteration or new underground installations beneath Town infrastructure such as hard surfaced sidewalks, concrete curb and gutter, hard surfaced driveway aprons, hard surfaced streets (including lanes), water and sewer Utilities, etc., the work must be by an underground directional boring process or method, acceptable to the Town Authority. (Open cutting through Town infrastructure located on the ground surface is not permitted, unless authorized by the Town Authority in writing.
- 11) A Utility proposed to be placed underground in parallel to a Town water or sewer main line is required to maintain a minimum distance of 3.0m (as measured horizontally) from that water or sewer line. The said Utility is also required to maintain a minimum distance of 1.0m from any sidewalk or curb and gutter that the Utility may parallel, unless specified otherwise by the Town Authority.
- 12) The horizontal distance between an underground Utility and a Town Utility accessory such as, a water main valve, a water service connection valve, a fire hydrant, catch basins and the like (except for large structures such as manholes) shall be 1.5m. The distance of an underground Utility from a manhole or other large structure shall be 3.0m unless specified otherwise by the Town Authority.
- 13) An underground Utility is not permitted to cross a waterline connecting a hydrant to a water main unless authorized by the Town Authority in writing.
- 14) Utility work to be conducted on the 2nd & 4th Avenue Hwy Couplets and Hwy #16 must have written approval from Alberta Infrastructure, Transportation and Civil Engineering Division approval.
- 15) The Applicant is required to submit one set of "as built" record drawings of the Utility installations to the Town Authority for Town record purposes. (The drawings must be submitted within 60 days of completion of the proposed work. Should the "as built" drawings be the same as the drawings submitted with the application, a written confirmation in writing would be acceptable)
- 16) The Applicant is responsible to ensure that all **underground** Utility installation work completed (involving open cut trenching) is thereafter periodically inspected for the first few years for trench settlements, and wherever settlements are found to have occurred such settled areas must be back filled (within a reasonable time frame) to the satisfaction of the Town Authority.

- 17) **Upon completion of all Proposed Work, the Applicant must make arrangements with the Town Authority for a final inspection of the completed work.**
- 18) The Applicant is required to maintain cleanliness in the work area at all times and further restore all ground work areas to conditions acceptable to the Town Authority and to Alberta Infrastructure, Transportation and Civil Engineering Division in the case of work on highways. If any part of the restoration work is found to be faulty by the Town Authority, then the Applicant is responsible to correct such faulty work (at the Applicants own expense) to the satisfaction of the Town Authority or Alberta Infrastructure (Transportation and Civil Engineering Division) whichever the case may be.
- 19) Traffic control signs, lights, barricades, etc., (and flagmen in the case of the work being conducted on 2nd/4th Avenue Highway couplets or on Highway 16) must be provided at all times in regards to the Proposed Work which may interfere with vehicular traffic. At least one lane must be kept open to allow vehicular through traffic unless approval is given by the Town Authority and/or Alberta Infrastructure.
- 20) All proposed gas lines (mains or services or whatsoever) to be installed within unpaved road allowances or lane right of ways shall have a minimum cover of 1.5 meters from the future finished asphalt grades. The Applicant shall arrange to get in writing, from the Town's Director of Operations, for the proposed finished Top of asphalt grades for such streets/lanes.
- 21) This approval is in effect for one year only (from the approval date) and shall expire thereafter should work not commence.
- 22) **Prior to** commencement of construction under this approval it is the applicant's responsibility to submit a list of **names, addresses and telephone numbers** of ALL sub trade Contractors and the name of the General Contractor to the Town of Edson for Business License purposes. It is the applicant's responsibility to ensure all Contractors are licensed.

Date

(I have read, understood and fully agree to the above noted terms and conditions of approval) APPLICANT SIGNATURE

Witness

Printed Name

For Office Use Only

Application Approved subject to Section (B) herein:

Date

Town Authority

Completed Work Inspected:

Date

Town Authority

Date Stamp Received
