

## TOWN OF EDSON

### BYLAW NO. 1879

A BYLAW OF THE TOWN OF EDSON IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE EDSON PUBLIC LIBRARY BOARD.

WHEREAS pursuant to the provisions of the Libraries Act, being Chapter L-12.1 of the Revised Statutes of Alberta 1983 and amendments thereto, a council may, on its own initiative, pass a bylaw providing for the establishment of a municipal library board.

AND WHEREAS the Municipal Council of the Town of Edson deems it advisable and expedient to establish the Edson Public Library Board to manage and control the Edson Public Library.

NOW THEREFORE the Municipal Council of the Town of Edson, duly assembled, enacts as follows:

#### PART I – DEFINITIONS

1. (a) "Council" shall mean the Municipal Council of the Town of Edson.
- (b) "The Board" shall mean the Edson Public Library Board.
- (c) "Town Manager" shall mean the Town Manager of the Town of Edson or anyone authorized by the Town Manager to act on his/her behalf.

#### PART II – APPOINTMENTS

1. A Municipal Library Board to be known as the Edson Public Library Board is hereby established in and for the Town of Edson.
2. The Board shall consist of ten (10) voting members who shall be appointed by resolution of Council. The said Board members shall consist of:
  - (a) One (1) member of Council; and
  - (b) Nine (9) members from the public at large; of which no more than three (3) may be residents of Yellowhead County.
3. All members shall be appointed at the Annual Organizational Meeting of Council and shall become effective as of the date of the resolution, unless otherwise designated.
4. The members appointed shall serve for the following terms:
  - (a) The member of Council shall be appointed annually at the Organizational Meeting of Council;
  - (b) A member may serve on the Board for a maximum of three (3) consecutive three (3) year terms after which he or she shall step down for at least one year before being eligible to serve again. The initial appointments for the nine public at large members shall be staggered so that three of the member terms expire or are eligible for re-appointment each year.
5. A member is eligible to be re-appointed for only two (2) additional consecutive terms of office, unless at least 2/3 of the whole Council passes a resolution stating that the member may be re-appointed as a member for more than three consecutive terms.



# BYLAW NO. 1879

6. The Chair of the Board shall be appointed by a majority vote of the Board on an annual basis. The Chair shall be selected from a member of the public at large.
7. A person is disqualified from remaining a member of the Board if he/she fails to attend, without being authorized by a resolution of the Board to do so, the meetings of the Board for three (3) consecutive regular meetings, and is deemed to have resigned his/her seat on the Board.
8. In the event of a vacancy occurring, the person appointed by resolution of Council to fill such vacancy, shall hold office for the remaining term of his/her predecessor.

## PART III – PROCEEDINGS

1. Regular meetings of the Board shall be held at least ten (10) times per calendar year, with the time and date to be determined by the Board on an annual basis. The date and time of these regular meetings can be altered by the Board when necessary.
2. Sub-committees of the Board may be established when necessary.
3. The Board may appoint members of the Board and interested citizens to sit on Sub-committees of the Board to deal with any special matters coming within the scope and jurisdiction of the Board.
4. Special meetings of the Board or Sub-committees may be called on a twenty-four hour notice by the Chair of the Board or Sub-committee, or at the request of any three members of the Board.
5. All minutes, resolutions and bylaws shall be entered in books to be kept for that purpose and the books shall be signed by the Chair or Acting Chair. Copies of all minutes and bylaws shall be forwarded to the Town Manager.
6. A quorum of the Board shall be a majority of the members of the Board.
7. The Chair shall have a vote on any question and in the event of a tie, the motion shall be declared defeated.

## PART IV – ROLE OF THE BOARD

1. The Board shall have full management and control of the municipal library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the municipality and may co-operate with other boards and libraries in the provision of these services.
2. The Board shall, before December 1<sup>st</sup> in each year, prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library.
3. The budget and the estimate of the money shall be forthwith submitted to the Town Manager.
4. Council may approve the estimate in Part IV, Section 2 in whole or in part.
5. The Board shall:
  - (a) keep accounts of its receipts, payments, credits and liabilities;
  - (b) have the accounts audited by a person approved by Council, and
  - (c) have the audit submitted to Council immediately after its completion.

## BYLAW NO. 1879

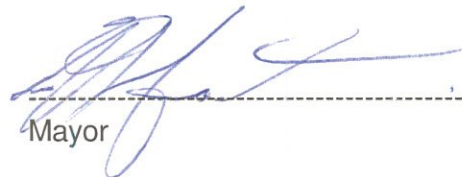
PART V – ENACTMENT

1. That Bylaw No. 1655 and Bylaw No. 1722 are hereby repealed.
2. That this Bylaw shall come into force and have effect upon final reading thereof.

READ a first time this 20th day of April A.D. 1999.

READ a second time this 20th day of April A.D. 1999.

READ a third time and finally passed this 20th day of April  
A.D. 1999.

  
-----  
Mayor

  
-----  
Director of Finance & Administration